



APRIL HOLIDAY CARE

16th to 27th April 2018

Drop off from 7:15am and pickup by 6:15pm

Full Fees: Daily \$55 *families can claim Child Care Benefit to reduce their fees, and*
 Incursion/Excursion Days \$62 *50% of out of pocket childcare expenses through Childcare Rebate*

HOLIDAY CARE BOOKINGS - Families using our service for the first time in 2018 will need to complete an **OSHC ENROLMENT FORM** (available on school website or from OSHC room) and return it together with this booking form. If you are already registered with OSHC for 2018 and need to update your existing emergency contact/medical details, please contact our service.

CHILD 1: FIRST NAME _____ SURNAME _____

CHILD 2: FIRST NAME _____ SURNAME _____

CHILD 3: FIRST NAME _____ SURNAME _____

Approximate arrival time _____ Approximate pick up time _____

(Children MUST ARRIVE AT OSHC 45 minutes before excursion departure times)

Please tick required days	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 1 16/04/18 to 20/04/18		<u>Excursion</u> Adelaide Zoo	<u>Incursion</u> Parkour		<u>Excursion</u> Sturt Gorge
WEEK 2 23/04/18 to 27/04/18	<u>Excursion</u> St Kilda Playground	<u>Incursion</u> Climbing Tree Nature Play	CLOSED PUBLIC HOLIDAY		

CHILDCARE BENEFIT: I AM CLAIMING CHILDCARE BENEFIT FOR THIS AMOUNT OF CHILDREN
 (includes Flagstaff Hill OSHC and other approved childcare services) _____

Please complete both pages of this form

Received by OSHC: Date / / 2018 Time: am/pm

FLAGSTAFF HILL APRIL HOLIDAY CARE – 16th to 27th April 2018

**** IMPORTANT – PLEASE READ & SIGN SECTION BELOW ****

PAYMENT OF FEES

I agree to pay the required fees for my child's booked hours. All fees are legally recoverable and costs associated with outstanding account fee collection will be incurred by the parents.

I am aware that a late collection fee of \$10 per 5 minute block will be charged for each child not collected from the service by closing time (6:15pm).

CANCELLATION POLICY – HOLIDAY CARE

NO CANCELLATIONS AFTER FRIDAY, 6th APRIL 2018

Cancellations in writing will be accepted prior to 6:15pm on the second to last Friday of each school term. All cancellations received any time after 6:15pm on Friday, 6th April 2018 (whether existing or new bookings received after this date) will be charged in full as an allowable absence – childcare benefit and/or childcare rebate still applies to cancellations.

Parent Signature: _____ **Date:** _____

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|--|-----|----|
| ◆ I understand that I am responsible for costs associated with medical care, ambulance and hospital costs. | YES | NO |
| ◆ I am aware of the program of planned activities and that while staff will make every effort to ensure my child's safety, they participate at their own risk. | YES | NO |
| ◆ I give permission for my child/ren to participate in supervised local walks outside the school. | YES | NO |
| ◆ I give permission for my child/ren to watch PG movies | YES | NO |
| ◆ I consent to photographs being taken of my child as part of the Holiday Care program and to be displayed around the OSHC room, on display boards and in OSHC blog / newsletters. | YES | NO |
| ◆ I understand that children are required to wear safety helmets and closed in shoes for WHEELS activities. | YES | NO |
| ◆ I am aware that any days of the holiday care program are subject to change, depending on extreme weather conditions, unavailability of performers, transport problems or staffing issues. | YES | NO |
| ◆ I give permission for staff to apply SPF50+ broad spectrum sunscreen to my child (If not authorised, please provide your own sunscreen, or your child will be required to play in the shade) | YES | NO |

I have read 'Things You Need to Know' information sheet (on back of program sheet) and sign as acceptance.

Parent Signature: _____ **Date:** _____

I give CONSENT to the following excursions:- (please sign)

Tuesday, 17 April 2018 Excursion to ADELAIDE ZOO (transport Willunga Bus Charter)

Depart school 9:15am Return to school 3:30pm

Parent Signature: _____

Friday, 20 April 2018– Walking excursion to STURT GORGE

Depart school 9:30am Return to school 12:45pm

Parent Signature: _____

Monday, 23 April 2018 – Excursion to ST KILDA PLAYGROUND (transport Willunga Bus Charter)

Depart school 9:00am Return to school 3:30pm

Parent Signature: _____

APRIL HOLIDAY CARE

16th to 27th April 2018

Places are limited – bookings essential.

FULL FEES: DAILY \$55
INCURSION/EXCURSION DAYS \$62
(less any Childcare Benefit reductions and you can claim 50% of your out of pocket expenses through Childcare Rebate)



Times: Drop off from 7:15am and pickup by 6:15pm

Children must arrive at OSHC 45 minutes before departure on excursion days

Children are required to bring a piece of fruit, packed recess, lunch and drink bottle. Breakfast (until 8.30am) and afternoon snack is provided.

Please wear comfortable walking shoes every day – no thongs. **SUN SAFE POLICY: children must wear clothes with sleeves and wear a brimmed sunhat (no baseball caps).**

☺ Arts and crafts, sports, cooking, games, dress ups, construction materials and free play available each day ☺

Monday, 16 th April	Tuesday, 17 th April	Wednesday, 18 th April	Thursday, 19 th April	Friday, 20 th April
<p>TWIN MOTORBIKE MACHINE 'Sea'</p> <p>Nature Play Focus Explore, create, recycle, reuse and reimagine!</p> <p>Be ready to get messy <i>(Pack a change of spare clothes and shoes)</i></p>  <p>Explore the wonders of the deep sea</p> <p>Make some gooey sea slime</p>	<p>TWIN MOTORBIKE MACHINE 'Savannah'</p> <p>EXCURSION to ADELAIDE ZOO Leave school 9:15am - return at 3:30pm Scavenger Hunt around the Zoo (Important:- all Children must arrive NO LATER THAN 8:30AM)</p>  <p>Bring your sunhat, fruit, packed recess, lunch & drinks</p> <p>Create your own animal and explore what habitat they need</p>	<p>TWIN MOTORBIKE MACHINE 'Jungle'</p> <p>INCURSION PARKOUR</p>  <p>9:15am to 12:15pm Swing like a monkey and pounce like a tiger</p> <p>Children need to wear suitable clothes and runners/sneakers for physical activities</p>  <p>Jungle themed group games</p> <p>Make your own jungle</p>	<p>TWIN MOTORBIKE MACHINE 'Desert'</p> <p>WHEELS DAY and SPORTS CLINIC</p>   <p>Bring your helmet, bike, scooter, blades (or use our scooter boards and billy carts) AND wear closed in shoes</p> <p>Sand Science Desert scenes</p>  <p>Colourful chameleons</p>	<p>TWIN MOTORBIKE MACHINE 'Underground'</p> <p>EXCURSION to STURT GORGE Depart school 9:30am Back at school 12:45pm (Important:- all Children must arrive NO LATER THAN 8:45AM)</p> <p>Please wear old clothes & shoes. Pack a change of clothes, socks, shoes and a hand towel.</p>  <p>Make underground animals Check out some underground burrows Start an ant farm</p>
Monday, 23 rd April	Tuesday, 24 th April	Wednesday, 25 th April	Thursday, 26 th April	Friday, 27 th April
<p>PINBALL MACHINE 'Underground'</p> <p>EXCURSION ST KILDA PLAYGROUND</p>  <p>Leave school 9:00am - return at 3:30pm (Important:- all Children must arrive NO LATER THAN 8:15AM)</p> <p>Bring your sunhat, fruit, packed recess, lunch & drinks</p> <p>Wombat in a hole Obstacle Course in COLA Make an insect home</p>	<p>PINBALL MACHINE 'Our Place'</p> <p>INCURSION CLIMBING TREE NATURE PLAY</p> <p>Junkyard & Cubby Building</p>  <p>10:00am to midday Please wear old clothes today</p> <p>Forts Dens Challenges Make little homes for little pets Make a little pet</p>	<p>CLOSED</p> <p>ANZAC DAY</p>  <p>LEST WE FORGET</p>	<p>PINBALL MACHINE 'Sea'</p> <p>Cooking Make some yummy, healthy snacks to take home</p>  <p>Create your own floating village</p>	<p>PINBALL MACHINE 'Desert'</p> <p>WHEELS DAY</p>   <p>Bring your helmet, bike, scooter, blades (or use our scooter boards and billy carts) AND wear closed in shoes</p> <p>Make a desert community</p>  <p>Snakes Lizards Ramadan Sun Catchers</p>

THINGS YOU NEED TO KNOW!

It is very important that you read all of the information in this package and complete booking form.

VENUE Flagstaff Hill R-7 School, 145 Black Road, Flagstaff Hill 5159 - OSHC room is located adjacent to the COLA/activity hall.

CONTACT DETAILS Telephone: 8358 6666 Fax: 8370 5748
Email: flagstaff.oshc49@schools.sa.edu.au

OPEN TIMES DROP OFF FROM 7:15 AM and PICK UP BY 6:15 PM.
A late pick-up fee of \$10.00 for every 5 minute block will apply from 6:15 pm

FEE STRUCTURE: FULL FEES: DAILY \$55 INCURSION/EXCURSION DAYS: \$62 (less childcare benefit reductions, and remember you can claim 50% of out of pocket expenses back through Childcare Rebate)

HOLIDAY CARE ENROLMENT Families using our service for the first time in 2018 will need to complete and return to the service an additional form outlining emergency and medical details **BEFORE** care can be given (please contact our service). If you are already registered with OSHC for 2018 and need to update your existing emergency/medical details, please contact our service.

CHILDCARE BENEFIT & CHILDCARE REBATE: Reduces the cost of childcare. New families must provide our service with their customer reference numbers and dates of birth.

BOOKINGS ARE ESSENTIAL, PLACES ARE LIMITED - BOOKINGS DUE 6:15PM ON FRIDAY, 6th APRIL 2018. Bookings will only be accepted on booking form. Completed booking form can be handed into OSHC, school front office or emailed to flagstaff.oshc49@schools.sa.edu.au. Bookings due at 6:15pm on the second to last Friday of each term. Bookings will be accepted after this date subject to availability. No telephone bookings will be accepted until after holidays have started.

CANCELLATIONS/ALLOWABLE ABSENCES: Cancellations in writing will be accepted prior to 6:15pm on the second to last Friday of each school term. All cancellations received any time after 6:15pm on Friday, 6th April 2018 (whether existing or new bookings) will be charged in full as an allowable absence – childcare benefit and/or childcare rebate still applies to cancellations.

FEE PAYMENT – Accounts are emailed one week in arrears and PAYABLE 7 DAYS AFTER INVOICE. *Phone payments* using Visa or Mastercard to school finance officer on 8270 1744; *online* BPOINT via school's website (www.flagstaff.sa.edu.au); *Direct Debit* – BSB: 065 132 Account: 10319590 Name: Flagstaff Hill OSHC. **In person at school front office:** cash, EFTPOS, credit card, cheque; **OSHC room** – cash or cheque (no change available).

FOOD and DRINK: Please provide your child with a piece of fruit, nutritious recess, lunch, snacks and a drink bottle every day – we will provide breakfast (until 8:30am) and an afternoon snack. No soft drink or energy drinks! Our service follows a **HEALTHY EATING POLICY** and we encourage families to provide lunch and snacks accordingly.

BOOKINGS ARE DUE BY FRIDAY, 6th APRIL 2018

FOOD STORAGE: We have a refrigerator to store children's lunches in warm weather. ON EXCURSION DAYS, please ensure that food is packed with a cooler block to avoid food perishing. Food from home will not be cooked/reheated for children.

SUN SAFE POLICY: All children are to bring a bucket hat or legionnaire hat (cords removed) (**NO BASEBALL CAPS OR VISORS ALLOWED**). To protect children from exposure to harmful UV rays, clothing is to be sun smart (no exposed shoulders). Parents will be contacted and asked to bring appropriate clothing if necessary. SPF50+ broad spectrum sunscreen will be available – children will apply before outdoor play. **If any health concerns, you are to supply your own sunscreen (to be kept in bag or labelled and kept in OSHC office).**

PERSONAL PROPERTY: OSHC educators can take no responsibility for children's personal items from home. This may include computer games, toys, dolls, clothes, books, electronic equipment etc. Parents are advised that children bring these items at their own risk. Any personal belongings being used inappropriately will be confiscated and returned to the parent when the child is collected.

ELECTRONIC EQUIPMENT/MOBILE PHONE POLICY: Children are *not* to bring mobile phones, ipads, ipods, tablets etc. Messages between parents and children are relayed via staff at the service. If this is not observed the equipment will be put away for safe keeping by staff and returned to parents upon departure that day.

BEHAVIOUR: If a child's behaviour is unacceptable, dangerous or disrespectful, is impacting on the staff or children and they are not responding satisfactorily to measures implemented by staff, a parent may be contacted and required to collect them from the service. The Director reserves the right to suspend a child's access to Holiday Care or to particular activities or excursions if their behaviour is a concern to us. We ask for your full support in this.

BROKEN EQUIPMENT An account will be issued to parents for any equipment damaged by wilful abuse by their children.

MEDICAL INFORMATION: Should your child require medication whilst in care, please inform us beforehand so that a MEDICATION PLAN can be collected from OSHC and completed by your medical professional. All medication (both prescribed or over the counter) must be supplied in the original container with the pharmacy label and child's name and dosage clearly marked on the container. **No medication will be administered without the correct documentation.**

EXCURSIONS: CHILDREN ARE TO ARRIVE NO LATER THAN 45 MINUTES PRIOR TO DEPARTURE to allow organisation, discussions on safety issues, behaviour expectations, child groupings and question time. Please provide special snacks and extra drinks, particularly on hot days. Children need to wear sensible shoes for walking. **No spending money allowed.** All excursion transport is on luxury air-conditioned and seat belted Willunga Charter coaches. Staff ratios on excursions are risk assessed. No in-house care will be provided on excursion days.

