

# OCTOBER VACATION CARE

2<sup>nd</sup> to 13<sup>th</sup> October 2017

Places are limited – bookings essential.

Times: Drop off from 7:15am and pickup by 6:15pm

FULL FEES: DAILY \$55

INCURSION/EXCURSION DAYS \$62

(less any Childcare Benefit reductions and you can claim 50% of your out of pocket expenses through Childcare Rebate)

Children are required to bring a nutritious packed recess, lunch, piece of fruit and drinks. Breakfast (until 8.30am) and afternoon snack is provided. Please wear comfortable walking shoes every day – no thongs. **SUN SAFE POLICY: children must wear clothes with sleeves and wear a brimmed sunhat (no baseball caps).**  
 ☺ Arts and crafts, sports, cooking, games, dress ups, construction materials and free play available each day ☺

Monday, 2 <sup>nd</sup> October	Tuesday, 3 <sup>rd</sup> October	Wednesday, 4 <sup>th</sup> October	Thursday, 5 <sup>th</sup> October	Friday, 6 <sup>th</sup> October
<p>CLOSED</p> <p>LABOUR DAY PUBLIC HOLIDAY</p>	<p><b>INCURSION</b></p> <p><b>HUMAN FOOSBALL</b></p> <p>9:30am to 3:30pm</p>  <p>12 x 5 metre pitch</p> <p>Teams of 5 battle it out</p> <p>Make your own mini foosball game</p>  <p>Marble painting</p>	<p><b>WORLD TACO DAY</b></p> <p>Build your own taco for afternoon tea</p>  <p>MANDALAS GODS EYES</p> <p><b>WHEELS DAY</b></p> <p>Bring your helmet, bike, scooter, blades (or use our scooter boards and billycarts) AND wear closed in shoes</p> 	<p><b>INCURSION THE WILDMAN</b> presents <b>"UGLY BUGS and BEASTS"</b></p> <p>1:30pm to 3:00pm</p> <p><b>Awesome hands on experiences!</b></p> <p>Specimens of spiders/insects... Discover creepy crawlies in our school grounds</p>   <p>Insect craft</p> <p>Build bug/insect habitats</p> 	 <p>Happy Mad Hatter Day!</p> <p>Wear a <b>CRAZY HAT</b> and <b>GET READY TO PARTY!</b></p> <p>AFL Clinic NETBALL Clinic Alice in Wonderland games</p>
Monday, 9 <sup>th</sup> October	Tuesday, 10 <sup>th</sup> October	Wednesday, 11 <sup>th</sup> October	Thursday, 12 <sup>th</sup> October	Friday, 13 <sup>th</sup> October
<p>TWIN DAYTONA ARCADE CARS</p> <p><b>EXCURSION</b></p> <p><b>ST KILDA PLAYGROUND</b></p>  <p>Bring your sunhat, packed recess, lunch &amp; drinks Leave school 9:00am - return at 3:30pm <b>Children must arrive no later than 8:20am</b></p>	<p>TWIN DAYTONA ARCADE CARS</p>  <p><b>DIY SLIME</b></p>  <p><b>SLIMEY SCIENCE DAY</b></p> <p>Make different types of SLIME (please wear old clothes)</p>	<p>TWIN DAYTONA ARCADE CARS</p> <p><b>INCURSION</b></p> <p><b>GRASSHOPPER SOCCER CLINIC</b></p> <p>9:30am to 11:30am</p>  <p><b>PICNIC and GAMES</b> on our oval Relay games <b>BBQ lunch provided today</b> (snags/bread/sauce)</p>	<p>TWIN DAYTONA ARCADE CARS</p> <p><b>WHEELS and LEGO DAY</b></p> <p>Bring your bike, scooter, blades or use our scooter boards and billycarts <i>Bring your helmet and wear closed in shoes</i></p>   <p>Minute it to win it Lego Games</p>	<p>TWIN DAYTONA ARCADE CARS</p> <p><b>EXCURSION STURT GORGE</b></p> <p>Please wear old clothes &amp; shoes. Pack a change of clothes, socks, shoes and a hand towel.</p>  <p>Depart school 9:45am Back at school 12:45pm <b>Children must arrive before 9.15am</b></p> <p>Collect seed pods, twigs, gum nuts</p> <p>Enjoy our Scavenger hunt whilst we walk in the Gorge</p>

# THINGS YOU NEED TO KNOW!

It is very important that you read all of the information in this package and complete all forms.

<b>VENUE</b>	Flagstaff Hill R-7 School, 145 Black Road, Flagstaff Hill 5159 - OSHC room is located adjacent to the COLA/activity hall.
<b>CONTACT DETAILS</b>	Telephone: 8358 6666 Fax: 8370 5748 Email: <a href="mailto:flagstaff.oshc49@schools.sa.edu.au">flagstaff.oshc49@schools.sa.edu.au</a>
<b>OPEN TIMES</b>	<b>DROP OFF FROM 7:15 AM and PICK UP BY 6:15 PM.</b> <b>A late pick-up fee of \$10.00 for every 5 minute block will apply from 6:15 pm</b>
<b>FEE STRUCTURE:</b>	<b>FULL FEES: DAILY \$55 INCURSION/EXCURSION DAYS: \$62</b> (less childcare benefit reductions, and remember you can claim 50% of out of pocket expenses back through <b>Childcare Rebate</b> )
<b>VACATION CARE ENROLMENT</b>	Families using our service for the <u>first time</u> will need to complete and return to the service an <u>additional form</u> outlining emergency and medical details <b>BEFORE</b> care can be given (please contact our service). If you are already registered with OSHC for 2017 and need to update your existing emergency/medical details, please contact our service.
<b>CHILDCARE BENEFIT &amp; CHILDCARE REBATE:</b>	Reduces the cost of childcare. New families must provide our service with their customer reference numbers and dates of birth.
<b>BOOKINGS ARE ESSENTIAL, PLACES ARE LIMITED - BOOKINGS DUE 6:15PM ON FRIDAY, 22<sup>ND</sup> SEPTEMBER 2017.</b>	Bookings will only be accepted on booking form. Completed booking form can be handed into OSHC, school front office or emailed to <a href="mailto:flagstaff.oshc49@schools.sa.edu.au">flagstaff.oshc49@schools.sa.edu.au</a> . Bookings due at 6:15pm on the second to last Friday of each term. Bookings will be accepted after this date subject to availability. No telephone bookings will be accepted until after holidays have started.
<b>CANCELLATIONS/ALLOWABLE ABSENCES:</b>	Cancellations <u>in writing</u> will be accepted prior to 6:15pm on the second to last Friday of each school term. All cancellations received any time after 6:15pm on Friday, 22 <sup>nd</sup> September 2017 (whether existing or new bookings) will be charged in full as an allowable absence – childcare benefit and/or childcare rebate still applies to cancellations.
<b>FEE PAYMENT – Accounts are emailed one week in arrears and PAYABLE 7 DAYS AFTER INVOICE.</b>	<b>Phone payments</b> using Visa or Mastercard to school finance officer on 8270 1744; <b>online</b> BPOINT via school's website ( <a href="http://www.flagstaff.sa.edu.au">www.flagstaff.sa.edu.au</a> ); <b>Direct Debit</b> – BSB: 065 132 Account: 10319590 Name: Flagstaff Hill OSHC. <b>In person at school front office:</b> cash, EFTPOS, credit card, cheque; <b>OSHC room</b> – cash or cheque (no change available).
<b>FOOD and DRINK:</b>	Please provide your child with a piece of fruit, nutritious recess, lunch, snacks and a drink bottle every day – we will provide the afternoon snack. No soft drink or energy drinks! Our service follows a <b>HEALTHY EATING POLICY</b> and we encourage families to provide lunch and snacks accordingly.

# BOOKINGS ARE DUE BY FRIDAY, 22<sup>ND</sup> September 2017

**FOOD STORAGE: We do not have facilities to refrigerate children's lunches. Please ensure that food is packed with a cooler block to avoid perishing on warm days.** Food from home will not be cooked/reheated for children.

**SUN SAFE POLICY:** All children are to bring a bucket hat or legionnaire hat (cords removed) (**NO BASEBALL CAPS OR VISORS ALLOWED**). To protect children from exposure to harmful UV rays, clothing is to be sun smart (no exposed shoulders). Parents will be contacted and asked to bring appropriate clothing if necessary. SPF50+ broad spectrum sunscreen will be available – children will apply before outdoor play. If any health concerns, you are to supply your own sunscreen (to be kept in bag).

**PERSONAL PROPERTY:** The vacation care educators can take no responsibility for children's personal items from home. This may include computer games, toys, dolls, clothes, books, electronic equipment etc. Parents are advised that children bring these items at their own risk. Any personal belongings being used inappropriately will be confiscated and returned to the parent when the child is collected.

**ELECTRONIC EQUIPMENT/MOBILE PHONE POLICY:** Children are *not* to bring mobile phones, ipads, ipods, tablets etc. Messages between parents and children are relayed via staff at the service. If this is not observed the equipment will be put away for safe keeping by staff and returned to parents upon departure that day.

**BEHAVIOUR:** If a child's behaviour is unacceptable, dangerous or disrespectful, is impacting on the staff or children and they are not responding satisfactorily to measures implemented by staff, a parent may be contacted and required to collect them from the service. The Director reserves the right to suspend a child's access to Vacation Care or to particular activities or excursions if their behaviour is a concern to us. We ask for your full support in this.

**BROKEN EQUIPMENT** An account will be issued to parents for any equipment damaged by wilful abuse by their children.

**MEDICAL INFORMATION:** Should you require Vacation Care educators to administer your child with any medications please inform us beforehand so that a MEDICATION PLAN can be collected from OSHC and completed by your doctor. All medication (both prescribed or over the counter) must be supplied in the original container with the pharmacy label and child's name and dosage clearly marked on the container. **No medication will be administered without the correct documentation.**

**EXCURSIONS: CHILDREN ARE TO ARRIVE NO LATER THAN 45 MINUTES PRIOR TO DEPARTURE to allow organisation, discussions on safety issues, behaviour expectations, child groupings and question time.** Please provide special snacks and extra drinks, particularly on hot days. Children need to wear sensible shoes for walking. **No spending money allowed.** All excursion transport is on luxury air-conditioned and seat belted Willunga Charter coaches. Staff ratios on excursions are risk assessed. No in-house care will be provided on excursion days.



# OCTOBER VACATION CARE

2<sup>nd</sup> to 13<sup>th</sup> October 2017

Drop off from 7:15am and pickup by 6:15pm

Full Fees: Inhouse \$55 (families can claim Child Care Benefit to reduce their fees, and )  
 Incursion/Excursion Days \$62 (50% of out of pocket childcare expenses through Childcare Rebate)

**VACATION CARE ENROLMENT** Families using our service for the first time will need to complete and return to the service an additional form outlining emergency and medical details **BEFORE** care can be provided (please contact our service). If you are already registered with OSHC for 2017 and need to update your existing emergency/medical details, please contact our service.

**CHILD 1:** FIRST NAME \_\_\_\_\_ SURNAME \_\_\_\_\_

Please indicate approx. times of attendance: Arrival: \_\_\_\_\_am Pick-up: \_\_\_\_\_pm

Please tick required days	MON	TUES	WED	THURS	FRI
WEEK 1 02/10/17 to 06/10/17	CLOSED PUBLIC HOLIDAY	Incursion		Incursion	
WEEK 2 09/10/17 to 13/10/17	Excursion		Incursion		Excursion

**CHILD 2:** FIRST NAME \_\_\_\_\_ SURNAME \_\_\_\_\_

Please indicate approx. times of attendance: Arrival: \_\_\_\_\_am Pick-up: \_\_\_\_\_pm

Please tick required days	MON	TUES	WED	THURS	FRI
WEEK 1 02/10/17 to 06/10/17	CLOSED PUBLIC HOLIDAY	Incursion		Incursion	
WEEK 2 09/10/17 to 13/10/17	Excursion		Incursion		Excursion

**CHILDCARE BENEFIT:** I AM CLAIMING CHILDCARE BENEFIT (includes Flagstaff Hill OSHC/Vacation Care and other approved childcare services) FOR THIS AMOUNT OF CHILDREN: \_\_\_\_\_

**The reverse of this form MUST BE COMPLETED**  
**\*\*PLEASE READ IMPORTANT PARENT INFORMATION\*\***

Received by OSHC: Date / /2017 Time: am/pm

**FLAGSTAFF HILL VACATION CARE – 2<sup>nd</sup> to 13<sup>th</sup> October 2017**

**\*\* IMPORTANT – PLEASE READ & SIGN SECTION BELOW \*\***

**PAYMENT OF FEES**

I agree to pay the required fees for my child's booked hours. All fees are legally recoverable and costs associated with outstanding account fee collection will be incurred by the parents.

I am aware that a late collection fee of \$10 per 5 minute block will be charged for each child not collected from the service by closing time (6:15pm).

**CANCELLATION POLICY – VACATION CARE**

**NO CANCELLATIONS AFTER FRIDAY, 22<sup>nd</sup> SEPTEMBER 2017**

Cancellations in writing will be accepted prior to 6:15pm on the second to last Friday of each school term. All cancellations received any time after 6:15pm on Friday, 22<sup>nd</sup> September 2017 (whether existing or new bookings) will be charged in full as an allowable absence – childcare benefit and/or childcare rebate still applies to cancellations.

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

- |  |     |    |
|--|-----|----|
| ◆ I understand that I am responsible for costs associated with medical care, ambulance and hospital costs.   | YES | NO |
| ◆ I am aware of the program of planned activities and that while staff will make every effort to ensure my child's safety, they participate at their own risk.                                 | YES | NO |
| ◆ I give permission for my child/ren to participate in supervised local walks outside the school.  | YES | NO |
| ◆ I give permission for my child/ren to watch PG movies  | YES | NO |
| ◆ I consent to photographs being taken of my child as part of the Vacation program and to be displayed around the OSHC room, on display boards and in OSHC blog / newsletters.                 | YES | NO |
| ◆ I understand that children are required to wear safety helmets and closed in shoes for WHEELS activities.  | YES | NO |
| ◆ I am aware that any days of the vacation program are subject to change, depending on extreme weather conditions, unavailability of performers, transport problems or staffing issues.        | YES | NO |
| ◆ I give permission for staff to apply SPF50+ broad spectrum sunscreen to my child (If not authorised, please provide your own sunscreen, or your child will be required to play in the shade) | YES | NO |

**I have read 'Things You Need to Know' information sheet (on back of program sheet) and sign as acceptance.**

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

I give CONSENT to the following:- (please sign)

Monday, 9<sup>th</sup> October 2017 Excursion to ST KILDA PLAYGROUND (transport Willunga Bus Charter)  
Depart school 9:00am Return to school 3:30pm

**Parent Signature:** \_\_\_\_\_

Friday, 13<sup>th</sup> October 2017 – Walking Excursion to Sturt Gorge  
Depart school 9:45am Return to school 12:45pm

**Parent Signature:** \_\_\_\_\_