

FLAGSTAFF HILL OUT OF SCHOOL HOURS CARE

OSHC Bookings 2019

Bookings and cancellations must be made with OSHC directly. The school does not take bookings.

Children are not to arrive earlier than session commencement times.

Children must be picked up by closing time. There is a late pick up fee of \$10 for every 5 minutes late or part thereof charged to families for collection of children after session closes.

Fees are charged based on your child's booked sessions. No fees will be charged if a booked session is cancelled **before the following cancellation notification times:-**

- Before School Care 6:15pm on the business day prior
- After School Care 9:00am on the morning of booked session
- School Closure/Pupil Free Days 6:15pm seven days prior to booked session
- Holiday Care 6:15pm on the 2nd to last Friday of each school term

If your booked session is cancelled after notification times, you will incur an Allowable Absence as outlined in the Commonwealth Government 'Child Care Service Handbook'. Each financial year your child is entitled to 42 days of absence whilst still being able to claim Child Care Subsidy.

Please complete and return booking slip to OSHC (via email or paper copy to OSHC room).

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Terms 1, 2, 3 and 4

FAMILY NAME: _____

CHILD/REN'S NAME: _____

Please tick applicable boxes	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Before School Care					
After School Care					

ONGOING tick **OR** from ___/___/2019 to ___/___/2019

Casual bookings (subject to vacancy) can be made via telephone, email or written in communication book

Children must book in separately for each holiday period – Holiday program and bookings open 4 weeks prior to each holiday break.