

# Autumn Holiday Care

15<sup>th</sup> – 26<sup>th</sup> April 2024

Fees as per program  
(Less your Child Care Subsidy entitlement)

Times: Drop off from 7:15am and pickup by 6:15pm

Monday, 15 <sup>th</sup> April - \$75	Tuesday, 16 <sup>th</sup> April - \$63	Wednesday, 17 <sup>th</sup> April - \$85	Thursday, 18 <sup>th</sup> April - \$63	Friday, 19 <sup>th</sup> April - \$75
<b>Daytonas</b> <u>Special Visitor</u> <b>NITRO NAT's PHANTASTIC PHYSICS SHOW</b> 10am start  <b>Egg Drop science experiment in the afternoon!</b>	<b>Daytonas</b> <b>Ooey Gooley Day!</b>  <b>Make Slime</b> <b>Painting</b> <b>Play with Gelli Baff</b>  <b>Orbies!</b> <b>Jelly for afternoon tea</b>	<b>Daytonas</b> <u>Excursion</u> <b>KUNG FU PANDA 4</b> <b>at WALLIS MITCHAM CINEMAS</b>  <b>Children <u>MUST</u> arrive before 8:30am</b> <b>Return to school by 12:30pm</b> <b>Create with Hama Beads in the afternoon</b>	<b>Daytonas</b> <b>Wheels Day!</b>  Please wear enclosed shoes, bring your helmet and wheels of your choice! Eg, Bike, scooter, blades... also... <b>OSHC CUP</b>  Come and compete in our OSHC CUP! <b>Loads of fun!!</b> <b>Team Games, Races and Relays</b>	<b>Daytonas</b> <u>Special Visitor</u> <b>Bingo Jack Learning Magic Tricks</b>  10:30am start then... <b>make Balloon Animals</b> <b>Perform in our Magic <u>AND</u> Talent Show</b>
Monday, 22 <sup>nd</sup> April - \$63	Tuesday, 23 <sup>rd</sup> April - \$75	Wednesday, 24 <sup>th</sup> April - \$75	Thursday, 25 <sup>th</sup> April	Friday, 26 <sup>th</sup> April - \$63
<b>Daytonas</b> <b>MARIOKART DAY</b> <b>Play Mario Kart on our Switch!</b> <b>Make a rainbow road on the courts</b>  <b>Paint the OSHC go-kart</b> <b>Mario Scavenger Hunt</b> <b>Car tracks!</b>	<b>Daytonas</b> <b>PYJAMA DAY</b>  <u>Special Visitor</u> <b>Safe Hands SA - First Aid</b>  10:30am start Hands on learning - bandaging and CPR <b>Certificate on skills practiced</b>	<b>Daytonas</b> <u>Special Visitor</u> <b>X-Treme Fun Run + Inflatable Games</b> 9:30am – 3:30pm  <b>Visit Anzac Memorial opposite school</b> <b>Story in the park</b>	<b>Closed Today</b> 	<b>Daytonas</b> <b>Cubbies and Mud Day!</b>  <b>All children will need to wear clothes ready to get muddy and messy!</b> <b>Indigenous Arts and Crafts</b> <b>Children will need to bring a towel and a spare change of clothes in a plastic bag (including socks and shoes)</b>

Please read all information carefully before submitting your booking. Telephone: 8358 6666 Email: [flagstaff.oshc49@schools.sa.edu.au](mailto:flagstaff.oshc49@schools.sa.edu.au)

Children are required to bring a morning fruit snack, recess, nutritious lunch and a drink bottle. Breakfast (until 8.30am) and afternoon snack is provided.

Please wear comfortable closed in shoes every day and dress to weather conditions. **SunSmart Policy** – Children must wear clothes with sleeves, a brimmed hat and sunscreen.

😊 Arts and crafts, sports, cooking, games, dress ups, construction materials and free play available each day 😊

# THINGS YOU NEED TO KNOW!

It is important that you read all the information  
BEFORE SUBMITTING YOUR BOOKING FORM.

**Bookings open for children attending  
FLAGSTAFF HILL PRIMARY SCHOOL  
at 7:15AM on MONDAY, 1<sup>st</sup> April 2024**

Booking form can be handed directly to an OSHC educator or emailed to  
[flagstaff.oshc49@schools.sa.edu.au](mailto:flagstaff.oshc49@schools.sa.edu.au)

**Emailed booking forms are to be attached as a document,  
screenshot/photo within email contents will not be accepted.**

*Bookings open to the wider community on Monday, 8<sup>th</sup> April 2024  
(subject to vacancies). Only children attending primary school can attend.*

**Holiday bookings will not be accepted if you have outstanding OSHC fees.**

All bookings will be confirmed via email and are **FINAL** – all cancellations of bookings will be charged and recorded as absent REGARDLESS OF REASON FOR CANCELLATION. Swapping of days is not permitted.

**Contact Details** Telephone: 8358 6666 Email: [flagstaff.oshc49@schools.sa.edu.au](mailto:flagstaff.oshc49@schools.sa.edu.au)

**Open Times** Drop off from 7:15 am and pick up by 6:15pm  
A late pick-up fee of \$10.00 for every 5-minute block will apply from 6:15pm

**Fee Structure** Daily fees advised on program  
(**LESS** any Government Child Care Subsidy entitlement)

**Fee Payment** – Invoices are generated a week in arrears and will be emailed to you. **PAYMENTS IN FULL MUST BE MADE WEEKLY to avoid suspension of care.** **Phone payments** using Visa or Mastercard to school finance officer on 8270 1744; **online** BPOINT via school's website ([www.flagstaff.sa.edu.au](http://www.flagstaff.sa.edu.au)); **Bank transfer** – BSB: 065 132 Account: 10319590 Name: Flagstaff Hill OSHC. **In person at school front office:** EFTPOS ONLY (cash payments not accepted).

## Excursions

**ALL CHILDREN (no exceptions) MUST ARRIVE NO LATER THAN 45 MINUTES PRIOR TO ADVERTISED DEPARTURE to allow organisation.** Please provide extra snacks and drinks. Children need to wear sensible closed in shoes for walking. **No spending money allowed.** All excursion transport is on luxury air-conditioned and seat belted Willunga Bus Charter Coaches. Risk Assessment of excursion available in OSHC room. No in-house care will be provided whilst on excursion.

**Food and Drink:** Children need to bring a piece of fruit for morning snack, nutritious recess, lunch, snacks and a drink bottle every day – we will provide breakfast and afternoon snack. No soft drink or energy drinks! Our service follows a **HEALTHY EATING POLICY** and we encourage families to provide lunch and snacks accordingly. **Please ensure you pack plenty of food!**

**Food Storage:** We cannot refrigerate lunches. Please ensure that food is packed with a cooler block to avoid food perishing on warm days, including Excursion Days. **Food from home will not be cooked/reheated for children.**

**Sun Safe Policy:** All children are to wear a sun safe hat (brimmed, bucket or legionnaire) (cords removed) (**NO BASEBALL CAPS OR VISORS ALLOWED**). SPF50+ broad spectrum sunscreen is supplied – children will apply 20 minutes before outdoor play and reapply every 2 hours. **If any health concerns (sensitivity/allergy) you are required to supply your own sunscreen (labelled and given to OSHC educator on arrival).**

**Suitable Clothing** – please ensure children are dressed appropriately for weather conditions. **To protect children from harmful UV rays, clothing is to be sun smart (no exposed shoulders).** **Parents will be contacted and requested to bring in appropriate clothing if necessary.** **Children to always wear enclosed shoes.** Please clearly label clothing items with your child's name.

**Electronic Equipment/Mobile Phone Policy:** Leave all electronic devices at home. Children are **NOT** to bring mobile phones, smart watches, iPads, iPods, tablets or other gaming devices. Messages between parents and children can be relayed via staff at the service. If this is not observed the equipment will be put away for safe keeping by staff and returned to parents when child is collected.

**Personal Property:** The OSHC educators take no responsibility for children's personal items and valuables. These are brought in at your own risk. Any personal belongings being used inappropriately will be confiscated and returned to the parent when the child is collected.

**Behaviour:** If a child's behaviour is unacceptable, dangerous or disrespectful, is impacting on the staff or children and they are not responding satisfactorily to measures implemented by staff, a parent or emergency contact will be contacted and required to collect them from the service. The Director reserves the right to suspend a child's access to OSHC/Holiday Care or to particular activities or excursions if their behaviour is a concern to us. We ask for your full support in this.

## MEDICAL INFORMATION

**DIAGNOSED HEALTH CARE and MEDICAL CONDITIONS** (National Regulations 90-96). **CHILDREN CANNOT ATTEND OUR SERVICE until we have received in date Medical Action Plan, Risk Minimisation and Communication Plan and prescribed medication.** All medication must be supplied in original packaging, have a pharmacy label that matches the information in the Medication Agreement (child's name and medication instructions clearly marked) and be in date. **Medication will not be administered without the correct documentation.** **Please contact Cathy (Director) for all enquiries.**

**Other Medication** – should you require your child to be administered with any medications during the day, it is mandatory that you provide a completed **MEDICATION AGREEMENT** (form on school website or copies in OSHC). All medication (prescribed or over the counter) must be supplied in the original container with the pharmacy label and the child's name and dosage clearly marked on the container.



# Autumn Holiday Care

15<sup>th</sup> to 26<sup>th</sup> April 2024

Drop off from 7:15am and pickup by 6:15pm

Late Pickup Fees Apply

Full Fees are advised on program (LESS your Child Care Subsidy entitlement)

I have read program information and understand that all CONFIRMED bookings are FINAL. All confirmed bookings will incur a charge REGARDLESS OF REASON FOR CANCELLATION. Swapping of days is not permitted. I understand I will be charged an allowable absence for any cancellations or non-attendance on my confirmed days.

Parent/Caregiver Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/2024

Please read 'Things you need to know' information before submitting your form

Please write your child's name (one per line) and tick the days you would like to book. If a day is fully booked you will be notified. Spaces are subject to legal ratios and educator availability.

Child's First and Last Name	Week 1				
	Tues 15/04 \$75	Tues 16/04 \$63	Wed 17/04 \$85	Thurs 18/04 \$63	Fri 19/04 \$75
1.					
2.					
3.					

Week 2				
Mon 22/04 \$63	Tues 23/04 \$75	Wed 24/04 \$75	Thurs 25/04 CLOSED	Fri 26/04 \$63

Both sides of this form are to be completed and signed

Office use only

Received at OSHC:- Date: \_\_\_\_/\_\_\_\_/2024 Time: \_\_\_\_am/pm Staff Name: \_\_\_\_\_

## **FLAGSTAFF HILL AUTUMN HOLIDAY CARE – 15<sup>th</sup> to 26<sup>th</sup> April 2024**

### **Written Agreement between Flagstaff Hill Primary School OSHC and enrolling parent/guardian**

Please confirm acceptance of your booking, session times and information below so that our service can receive Child Care Subsidy funding on your behalf to reduce your fees.

#### **IMPORTANT – Please read and tick if you UNDERSTAND and AGREE:-**

- ☐ I have read the program information, including bookings and cancellations, understand and agree to comply with the information provided.
- ☐ I hereby grant permission for my child/ren to participate in the nominated activities and that they participate at their own risk.
- ☐ I agree that I am liable to pay all associated fees for my child's booked care.
- ☐ I understand OSHC closes at 6:15pm and I will incur a late fee of \$10 per 5 minutes or part thereof if my child/ren are picked up later than 6:15pm.
- ☐ I give permission for my child/ren to participate in supervised local walks outside the school grounds (including Sturt Gorge and neighbouring streets).
- ☐ I give permission for my child/ren to watch PG movies.
- ☐ I will ensure my child is wearing weather appropriate clothing and closed in shoes
- ☐ I consent to photographs being taken of my child/ren as part of the program and to be displayed around the OSHC room, on OSHC display board and in the Totally OSHC Newsletter.
- ☐ I understand that the program may change without notice due to circumstances outside of OSHC's control.

Name of Parent/Caregiver: \_\_\_\_\_ Signature \_\_\_\_\_

Mobile: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/2024

### **EXCURSION CONSENT**

Risk assessments for all excursions/special visitors have been prepared and are available at the service.

I give **CONSENT** to the following:-

**CHILD/REN'S NAMES:** \_\_\_\_\_

Excursion to:	<b>Wallis Mitcham Cinema</b>	Time Frame	9am – 12:30pm	Staff Ratio min.	1:8
	Transport: Willunga bus charter				
	Proposed Activities: Kung Fu Panda 4 Movie				

**Parent Signature:** \_\_\_\_\_