

General Information

Flagstaff Hill Primary School OSHC is endorsed by the Flagstaff Hill Primary School Governing Council and meets all requirements and standards in compliance with National Quality Standards, National Quality Framework, National Law and National Regulations. Care is provided to primary school aged children (Reception to Year 6) who are enrolled at our school.

We operate Before School, After School, Holiday Care and Student Free Days and have a two-week closure over the Christmas/New Year period. We have a team of highly dedicated educators who are passionate about working with children. Our aim is to provide quality, stimulating, happy care in a rich learning environment where children are free to play, investigate, find adventure and be challenged.

Our operating hours are: 7:15am to 8:45am and 3:15pm to 6:15pm during school terms, and
7:15am to 6:15pm during Holiday Care and Student Free Days.

Children are provided with breakfast if they arrive before 8:15am, afternoon snack at 3:15pm and an additional light snack at approximately 5:40pm.

We operate out of the OSHC room and have access to a number of outdoor play areas within the school grounds. Our OSHC educators use portable radios to communicate with each other and children are always in pairs when going to bathroom or moving areas.

OSHC enrolment is separate from school enrolment

Families wishing to use our service **MUST** enrol their child/ren prior to attendance. OSHC enrolment form is available from OSHC room or the school website www.flagstaff.sa.edu.au

Children with diagnosed medical and/or health conditions cannot attend our service until OSHC has received all supporting documentation and prescribed medication (which will be stored in OSHC). Supporting medical/health care documents (medical action plans and medication agreement) are available from OSHC room or on school website www.flagstaff.sa.edu.au (Parents Information – OSHC). Families must also make an appointment with OSHC to complete a risk assessment and communication plan before their children can attend. Please refer to our Medical Conditions Policy available on the school website.

Bookings – OSHC (school term)

We are introducing a new online booking system (Spike Parent App) where families can make and cancel bookings 3 months in advance. Further information will be provided to you upon OSHC enrolment. Fees apply to any booked session that a child does not attend unless you have cancelled online 7-days or more prior to scheduled booking.

Bookings – Holiday Care and Student Free Days

On-line bookings are not available for these days – children must be booked in separately. You will receive notification when bookings open. Bookings are FINAL and NON-CANCELLABLE FOR ANY REASON.

Reception children 2025

Can commence attending OSHC from Tuesday, 28th January 2025 (first day of school) and holiday care from April school holidays.

You are required to communicate with your child's classroom teacher to inform them the days your child is booked into OSHC. An OSHC educator will accompany reception children to their classroom at the end of before school care sessions. In the afternoons, an OSHC educator has a list of children booked in and will collect them from a meeting point located near Reception Classrooms, then accompany the children to the OSHC room.

Our staffing ratios are greater during the first few weeks to support and successfully transition the younger children into OSHC.

Fees

Fees are advertised on school website and OSHC room. As an approved childcare service, the Australian Government assists families with childcare costs by way of childcare subsidy which is paid directly to our service as a fee reduction and families will be charged the difference between fee charged and subsidy amount. Fees are payable WEEKLY. More information is available from Services Australia www.servicesaustralia.gov.au/child-care-subsidy

More detailed information is accessible in our OSHC Family Handbook which is available on the school website www.flagstaff.sa.edu.au. If you have any queries about OSHC, please drop in to see us, ring OSHC on 8270 1744 or email flagstaff.oshc49@schools.sa.edu.au

Cathy Morallee
OSHC Director

Please return your completed OSHC enrolment form and any relevant medical and health conditions documentation as soon as possible. Upon enrolment we will provide you information to access the Spike Parent App to make your OSHC before school and after school bookings.

We look forward to your children joining our OSHC family.

