

Permanent OSHC Bookings 2024

For permanent bookings, initially please complete the slip below and return to OSHC with your 2024 OSHC enrolment form. Going forward, any changes to your permanent bookings are required to be notified by email. Casual booking requests will need to be emailed to OSHC.

Bookings must be made with OSHC directly by email flagstaff.oshc49@schools.sa.edu.au Children are not to attend any sessions until booking confirmation has been received.

Children are not to arrive earlier than session commencement times and must be picked up by closing time. There is a late pick up fee of \$10 for every 5 minutes late or part thereof charged to families for collection of children after session closes.

Fees are charged based on your child's booked sessions.

Absences from OSHC Service

- Parents are required to email the OSHC Service (flagstaff.oshc49@schools.sa.edu.au) if their child is unable to attend a particular session.
- Notification of cancellations must be made by: -
 - Before School Care and After School Care* 7 or more days prior to scheduled booking – no charge.
 - Student Free Days and Holiday Care* Confirmed bookings are final and non-cancellable.
- Cancellations received within 7 days' notice will be charged full fee, minus your Child Care Subsidy entitlement. Families must still pay the 'gap' fee to the Service if their child is unable to attend.
- Under the Child Care Subsidy, families are allowed 42 absence days per child, per financial year and may be entitled to additional absence days in certain circumstances. Allowable absences can be taken for any reason. Families do not have to provide evidence.

Not Notified Fee

An additional fee of \$5.00 will apply for instances when a child is booked into an After School Care session and fails to arrive without OSHC being notified of the absence. This fee is in addition to the session fee and is not subject to Child Care Subsidy.

FLAGSTAFF HILL OUT OF SCHOOL HOURS CARE

OSHC Bookings 2024 – permanent bookings

(please circle terms required):- Terms 1, 2, 3, 4

FAMILY NAME: _____

CHILD/REN'S NAME: _____

Please tick applicable boxes	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Before School Care					
After School Care					

Please note that Student Free Days and Holiday Care bookings are separate from OSHC Term bookings.