PAYMENT OF OSHC/HOLIDAY CARE ACCOUNTS

1. BPOINT is a 'One Off' payment processing for OSHC payments

Please ensure all invoices are paid into the correct account:- **OSHC PAYMENT**

How to process a payment:-

1. Enter school website: www.flagstaff.sa.edu.au
2. Select **'Pay Invoices'** button on main page
3. Bpoint Payment – select **OSHC PAYMENTS**
4. Enter your **Family ID** **(CHILD'S NAME)**
5. Enter your **Family Name**
6. Enter the **Description for the payment** **(OSHC)**
7. Enter the **Amount of the payment**
8. Click on either the **icon matching your card type** (MasterCard or Visa)
9. Enter your **Credit Card Number**
10. Enter the **Credit Card Expiry Date**
11. Enter the **Card Verification Number/CVN** (i.e. the 3 digit code on the reverse of your Credit Card)
12. Click on the **Proceed** button
13. After 3 to 5 seconds your payment will be processed and the **receipt** information will be displayed
14. Either click the **Print View** or enter you email address and click **Send Email** to get a copy of your receipt
15. You can now **exit the Payment Page**

2. DIRECT DEBIT into:-

ACCOUNT NAME	Flagstaff Hill Primary School Council Inc – OSHC
BSB	065 132
ACCOUNT NUMBER	10319590
DESCRIPTION	(enter your CHILD'S NAME)

You also have the option of setting up scheduled payments with direct debit

3. EFTPOS
You can also pay OSHC fees by EFTPOS facilities in the front office (Monday to Friday) or over the telephone on 8270 1744. Please ask for Finance Officer.