

# October Holiday Care

3<sup>rd</sup> – 14<sup>th</sup> October 2022

FULL FEES: DAILY \$63  
INCURSION/EXCURSION DAYS \$70  
(less your Government Child Care Subsidy payment)

Times: Drop off from 7:15am and pickup by 6:15pm

Monday, 3 <sup>rd</sup> October	Tuesday, 4 <sup>th</sup> October	Wednesday, 5 <sup>th</sup> October	Thursday, 6 <sup>th</sup> October	Friday, 7 <sup>th</sup> October
<p><b>Closed</b></p> <p><b>PUBLIC HOLIDAY</b></p>	<p>Virtual Pinball <u>Incursion</u></p> <p><b>X-treme Obstacle &amp; Double Lane High Slide</b></p> <p>9:30am – 3:30pm</p> <p>Eggs-treme egg drop</p>  <p><b>Lava Lamps</b></p>	<p>Virtual Pinball</p> <p><b>Crazy Colourful Day</b></p> <p>Come dressed in your favourite colour</p> <p>Face painting and crazy hair day</p> <p>Hot Chips special lunch provided</p> 	<p>Virtual Pinball <u>Excursion</u></p> <p><b>PARK TOUR</b></p> <p>Sheidow Park and Hallett Cove (weather permitting)</p>  <p><b>All children must arrive before 8:45am!</b></p> <p>Depart school at 9:30am, arrive back 2:15pm</p> <p>Pack a sunhat, fruit, recess, lunch, extra snacks and drink bottle required.</p>	<p>Virtual Pinball <u>Excursion</u></p> <p>Camp Fire at Flagstaff Hill Scout Hall</p> <p>9:45 – 12:45</p> <p><b>All children must arrive before 9:00am!</b></p> <p>Toast marshmallows</p> <p>Tell some campfire stories</p> <p>Create nature art</p> <p>Leaf printing</p> 
Monday, 10 <sup>th</sup> October	Tuesday, 11 <sup>th</sup> October	Wednesday, 12 <sup>th</sup> October	Thursday, 13 <sup>th</sup> October	Friday, 14 <sup>th</sup> October
<p>Daytonas <u>Incursion</u></p> <p>Nitro Nat</p> <p><b>Astonishing Astronomy!</b></p> <p>Star Dome – explore the night sky!</p> <p>9am – 11am</p>  <p><b>SPACE DAY</b></p>	<p>Daytonas</p> <p>ANIMAL DAY</p> <p><b>ESCAPE THE ROOM</b></p> <p>Animal Edition</p> <p>Animal Crafts</p> <p>Create habitats, make animal masks</p>  <p>Hama Beads</p>	<p>Daytonas</p> <p><b>Technology and Board Game Day</b></p> <p>Bring your own board game!</p> <p>(Please ensure your game is labelled with your name)</p> <p>Electronics supplied by</p>  <p>OSHC 😊</p>	<p>Daytonas <u>Excursion</u></p> <p><b>Sturt Gorge Walk</b></p> <p>Explore the Gorge!</p> <p>Warri Parri</p> <p><b>All children must arrive before 9am!</b></p> <p>9:45am to 12:45pm</p> <p>Please bring a sunhat, change of clothes, walking shoes, packed fruit, lunch and a water bottle. Please keep in mind children can get muddy and may need a spare pair of shoes.</p> <p><b>MODELLING CLAY</b></p> 	<p>Daytonas</p> <p><b>NATURE PLAY and WHEELS DAY</b></p> <p>Bring in your bike, scooter, and blades</p> <p>Get messy and muddy!</p> <p>Flower Bombs</p> <p>Water Play</p> <p>Please wear enclosed shoes, bring your helmet, a towel and change of clothes 😊</p> 

Please read all information carefully before submitting your booking. Telephone: 8358 6666 Address: 145 Black Road, Flagstaff Hill SA 5159 email: [flagstaff.oshc49@schools.sa.edu.au](mailto:flagstaff.oshc49@schools.sa.edu.au)

Children are required to bring a fruit snack, recess, nutritious lunch and a drink bottle. Breakfast (until 8.30am) and afternoon snack are provided.

Children are required to always wear appropriate clothing and footwear.

**Sun Smart Policy** – Sleeveless shirts/dresses and tank tops are not permitted and children must wear a wide brimmed or legionnaires sunhat (no baseball caps or visors).

☺ Arts, crafts, sports, games, dress ups, construction materials and free play available each day ☺

# THINGS YOU NEED TO KNOW!

It is very important that you read all the information BEFORE SUBMITTING YOUR FORM.

**Bookings open for children attending  
Flagstaff Hill Primary School  
at 7:15am on Monday, 19<sup>th</sup> September 2022**

**Any bookings received prior to this time will not be accepted and will need to be resubmitted once bookings open.**

*Bookings open to the wider community from Monday, 26<sup>th</sup> September 2022 (subject to vacancies). Only children attending primary school can attend.*

**If you have an outstanding OSHC account, your bookings will not be accepted until the account is paid in full.**

Booking form can be handed into OSHC or emailed to [flagstaff.oshc49@schools.sa.edu.au](mailto:flagstaff.oshc49@schools.sa.edu.au)

**Emailed booking forms are to be sent as an attachment, not a screenshot/picture within email contents.**

**All bookings will be confirmed via email and are FINAL – all cancellations of bookings will be charged and recorded as absent REGARDLESS OF REASON FOR CANCELLATION (including COVID related absences). Swapping of days is not permitted.**

**Contact Details** Telephone: 8358 6666 Email: [flagstaff.oshc49@schools.sa.edu.au](mailto:flagstaff.oshc49@schools.sa.edu.au)

**Open Times** **Drop off from 7:15 am and pick up by 6:15pm**  
A late pick-up fee of \$10.00 for every 5-minute block will apply from 6:15pm

**Fee Structure** **FULL FEES: DAILY \$63.00 INCURSION/EXCURSION DAYS: \$70.00**  
(less any Government Child Care Subsidy (CCS) entitlement)

**Child Care Subsidy (CCS)** for further information please contact Centrelink on 13 6150 or visit myGov.

**Fee Payment** – Accounts are emailed one week in arrears and **PAYABLE 7 DAYS AFTER INVOICE**. **Phone payments** using Visa or Mastercard to school finance officer on 8270 1744; **online** BPOINT via school's website ([www.flagstaff.sa.edu.au](http://www.flagstaff.sa.edu.au)); **Direct Debit** – BSB: 065 132 Account: 10319590 Name: Flagstaff Hill OSHC. **In person at school front office:** cash or EFTPOS.

## Excursions

**ALL CHILDREN (no exceptions) ARE TO ARRIVE NO LATER THAN 45 MINUTES PRIOR TO ADVERTISED DEPARTURE to allow organisation.** Please provide extra snacks and drinks. Children need to wear sensible closed in shoes for walking. **No spending money allowed.** All excursion transport is on luxury air-conditioned, seat belted Willunga Bus Charter coaches. Risk Assessment of excursion available in OSHC room. No in-house care will be provided on excursion days.

**Food and Drink:** Please ensure children have packed fruit snack, recess, nutritious lunch and a drink bottle EVERY DAY. No soft drink or energy drinks! Breakfast and afternoon tea provided. Our service follows a **HEALTHY EATING POLICY**, and we encourage families to provide lunch and snacks accordingly. *Please ensure you pack plenty of food!*

**Food Storage:** We cannot refrigerate lunches. Please ensure that food is packed with a cooler block to avoid food perishing on warm days including Excursion Days. **Food from home will not be cooked/reheated for children.**

**Sun Smart Policy:** All children are to wear a sun safe hat (wide brimmed or legionnaires) (cords removed)- **NO BASEBALL CAPS OR VISORS.** SPF50+ broad spectrum sunscreen is supplied by OSHC – children will apply regularly before outdoor play. **If any health concerns (sensitivity/allergy) you are required to supply your own sunscreen (labelled and to be kept in OSHC office – not schoolbag).**

**Suitable Clothing – To protect children from harmful UV rays, clothing is to be sun smart (sleeveless shirts/dresses and tank tops not permitted).** Parents will be contacted and requested to bring in appropriate clothing if necessary. **Children are always to wear enclosed shoes.** Please clearly label clothing items with your child's name.

**Personal Property:** We encourage children not to bring in toys (unless stated on program). The OSHC educators take no responsibility for children's personal items and valuables. These are brought in at your own risk. Any personal belongings being used inappropriately will be confiscated and returned to the parent when the child is collected.

**Electronic Equipment/Mobile Phone Policy:** Leave all electronic devices at home. Children are **NOT** to bring mobile phones, smart watches, iPads, iPods, tablets or other gaming devices. Messages between parents and children can be relayed via staff at the service. If this is not observed the equipment will be put away for safe keeping by staff and returned to parents when child is collected.

**Behaviour:** If a child's behaviour is unacceptable, dangerous, disrespectful or is impacting on the staff or children and they are not responding satisfactorily to measures implemented by staff, a parent or emergency contact will be contacted and required to collect them from the service. The Director reserves the right to suspend a child's access to OSHC/Holiday Care or to activities or excursions if their behaviour is a concern to us. We ask for your full support in this.

## MEDICAL INFORMATION

**DIAGNOSED HEALTH CARE and MEDICAL CONDITIONS** including **ASTHMA and ALLERGIES** (National Regulations 90-96). **CHILDREN CANNOT ATTEND OUR SERVICE until we have received Medical Management Plan, Medication Conditions Risk Minimisation and Communication Plan and prescribed Medication.** All medication provided must have a pharmacy label that matches the information in the Medication Agreement (child's name and medication instructions clearly marked). **Please contact Cathy (Director) for all enquiries.**

**Medical Information** – should you require your child to be administered with any medications during the day, it is mandatory that you provide a completed **MEDICATION AGREEMENT** (form on school website or copies in OSHC) **SIGNED BY YOUR MEDICAL PRACTITIONER.** All medication (prescribed or over the counter) must be supplied in the original container with the pharmacy label and the child's name and dosage clearly marked on the container. **MEDICATION WILL NOT BE ADMINISTERED WITHOUT THE CORRECT DOCUMENTATION.**



**October Holiday Care**  
**3<sup>rd</sup> to 14<sup>th</sup> October 2022**  
**Drop off from 7:15am and pickup by 6:15pm**  
 Late Pickup Fees Apply

Full Fees: Daily \$63 and Incursion/Excursion Days \$70  
 (less any Government Child Care Subsidy entitlement)

**All bookings will be confirmed via individual email and are FINAL – all CONFIRMED bookings will incur a charge REGARDLESS OF REASON FOR CANCELLATION (including any COVID related absences). Swapping of days is not permitted.**

Please read 'Things you need to know' information before submitting your form

Please write your child's name (one per line) and tick the days you would like to book. If a day is fully booked you will be notified. Spaces are subject to legal ratios and educator availability.

Child's First and Last Name	Mon 3/10	Tues 4/10 Incursion	Wed 5/10	Thurs 6/10 Excursion	Fri 7/10 Excursion	Mon 10/10 Incursion	Tues 11/10	Wed 12/10	Thurs 13/10 Excursion	Fri 14/10
1.	CLOSED PUBLIC HOLIDAY									
2.	CLOSED PUBLIC HOLIDAY									
3.	CLOSED PUBLIC HOLIDAY									
4.	CLOSED PUBLIC HOLIDAY									

**Both sides of this form to be completed and signed**

<i>Office use only</i>						
<b>Received at OSHC:-</b>	<b>Date:</b>	/	/2022	<b>Time:</b>	am/pm	<b>Staff Name:</b>

## FLAGSTAFF HILL HOLIDAY CARE – 3<sup>rd</sup> to 14<sup>th</sup> October 2022

### Written Agreement between Flagstaff Hill Primary School OSHC and enrolling parent/guardian

Please confirm acceptance of your booking, session times and information below so that our service can receive Child Care Subsidy funding on your behalf to reduce your fees.

#### **IMPORTANT – Please read and tick if you UNDERSTAND and AGREE: -**

- I have read the program information, including bookings and cancellations, understand and agree to comply with the information provided.
- I hereby give permission for my child/ren to participate in the nominated activities and that they participate at their own risk.
- I agree that I am liable to pay all associated fees for my child's booked care.
- I understand OSHC closes at 6:15pm and I will incur a late fee of \$10 per 5 minutes or part thereof if my child/ren are picked up later than 6:15pm.
- I give permission for my child/ren to participate in supervised local walks outside the school grounds (including Sturt Gorge and neighbouring streets).
- I give permission for my child/ren to watch PG movies, supervised by an OSHC educator.
- I will ensure my child is wearing sun smart clothing and sun smart hat each day and will provide sunscreen if my child has health concerns (sensitivity/reactions) to OSHC supplied sunscreen.
- I consent to photographs being taken of my child/ren as part of the program and to be displayed around the OSHC room, on display boards, sharing book and the Totally OSHC Newsletter.
- I understand that the program may change without notice due to circumstances outside of OSHC's control.

Print Name of Parent/Caregiver: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/2022

Mobile: \_\_\_\_\_

### **EXCURSION CONSENTS**

Risk assessments have been prepared and are available at the service.

I give **CONSENT** to the following: -

**CHILD/REN'S NAMES:** \_\_\_\_\_

Thursday, 6/10/22	Excursion to:	Park Tour – Hugh Johnson Boulevard Reserve, Sheidow Park and Hallett Cove Conservation Park, Hallett Cove
	Transport:	Willunga Bus Charter
	Proposed Activities:	Play and lunch exploring new park, coastline, nature & environment
	Staff Ratio	1:8
	Time Frame:	9:30am – 2:15pm
Parent Signature: _____		

Friday, 7/10/22	Excursion to:	Flagstaff Hill Scout Hall, Flagstaff Hill
	Transport:	Walking
	Proposed Activities:	Campfire and exploring natural environment
	Staff Ratio:	1:8
	Time Frame:	9:45am – 12:45pm
Parent Signature: _____		

Thursday, 13/10/22	Excursion to:	Sturt Gorge, Flagstaff Hill
	Transport:	Walking
	Proposed Activities:	Exploring nature and environment, geo caching
	Staff Ratio:	1:8
	Time Frame:	9:45am – 12:45pm
Parent Signature: _____		